

February 2022

ONE Australia's Digital Bookings Platform Upgrade

Dear Valued Customer,

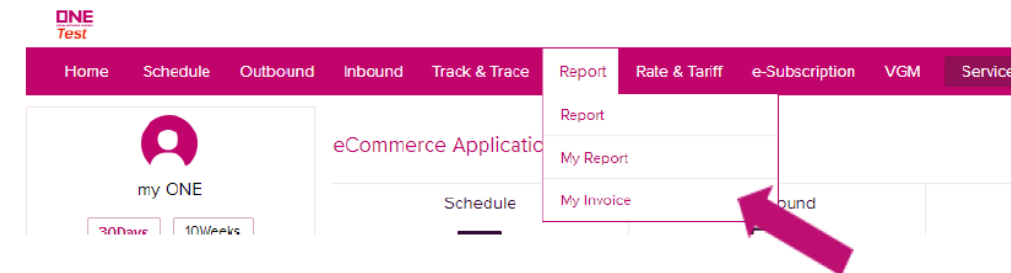
We are pleased to announce the latest addition to ONE's e-commerce facilities: **My invoice**

My invoice allows you to view and download all types of invoices (freight & charges, Detention, Miscellaneous). Please see below instructions on how to use **My invoice**. For a full user guide, please contact your local ONE representative.

My invoice

This service provides an application to view and download invoices as PDF. The application enables you to extract all types of invoices.

After logging into ONE eCommerce, please click on below menu item.



Invoice Number		①
BL Number		
Issue Date	2021-06-07 ~ 2021-07-08	
Due Date	YYYY-MM-DD ~ YYYY-MM-DD	
ALL/Fully Paid/Outstanding	ALL	
Overdue	ALL	
Bound	ALL	
Invoice Type	ALL	

Remark

- Currently you are only able to see invoices which have been issued within a European or African country.

Search

Total : 1

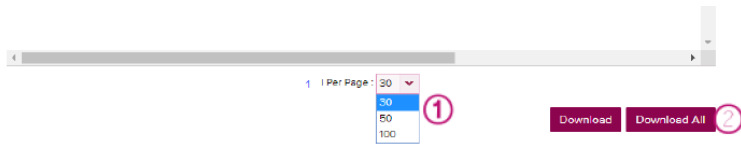
B/L Number	Invoice Number	Invoice Type	Bound	Issue Office	Issue Date	Due Date	Inv Cur
	DE1145655	Original	O/B	HAMBB	2021-07-05	2021-07-05	EUR

Download

Download All

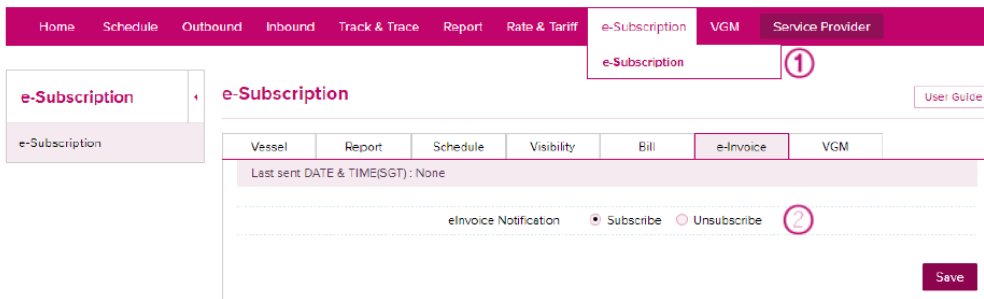
① You can input parameters to search for an invoice.

② You can click the invoice number to download the PDF, and you can select download "Original" or "Copy" invoice PDF. Please note that for Demurrage and Detention invoices only 'Original' can be downloaded.



- ① Select the number of invoices on each page.
- ② You can download the invoice information on the current page into Excel. Or, you can download all invoice information into Excel, if more than one page.

You can also subscribe to the email alert when any new invoice is ready.



- ① Go to e-Subscription.
- ② Click on Subscribe and save.

For a quick and easy change to our digital bookings platform, and to learn more about how ONE's e-commerce capabilities can save you time and money, please visit www.oneline.com, or alternatively please contact your local ONE Australia representative.

Yours sincerely

OCEAN NETWORK EXPRESS

Website: www.one-line.com

Head Office

Suite 2 Level1, 100
Pacific Highway, North
Sydney NSW, 2060

02 9056 9900

Melbourne

Level 4. 06, 210
Kingsway, South
Melbourne, VIC 3205

03 9068 0900

Brisbane

Suite 4.01, Level 4/15
Astor Terrace, Spring
Hill, Brisbane QLD 4000

07 3186 2100

Adelaide

25 Aberdeen Street, Port
Adelaide, SA 5015

08 8119 0900

Fremantle

Suite 6 Level 1, 1 High
Street, Fremantle,
WA 6160

08 6223 0620